

**ORGANIZATIONAL MEETING AGENDA**

**January 8, 2020**

**OATH OF OFFICE – Kyle Baldwin and Bret Hickman**

**1. Roll Call – Mike Young**

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**2. Nomination of President**

\_\_\_\_\_ nominates \_\_\_\_\_  
to serve as President during 2020.

**3. Closing of Nominations**

BE IT RESOLVED, that the nominations be closed for President during 2020.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**4. Election of President - \_\_\_\_\_**

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**5. Nomination of Vice President**

\_\_\_\_\_ nominates \_\_\_\_\_  
to serve as Vice President during 2020.

**6. Closing of Nominations**

BE IT RESOLVED, that the nominations be closed for Vice President during 2020.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**7. Election of Vice President - \_\_\_\_\_**

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**8. Set Date, Time, and Place for Regular Meetings**

BE IT RESOLVED, to set date (\_\_\_\_\_), time (\_\_\_\_\_),  
and place (\_\_\_\_\_) for Regular Board Meetings (2020).

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**9. Establish Service Fund**

BE IT RESOLVED, to establish Service Fund for Board Members (maximum of \$20,000.00).

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**10. Agenda for Regular Meeting**

BE IT RESOLVED, to approve Agenda for Regular Board Meetings (suggested order attached).

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**11. Investing of Funds**

BE IT RESOLVED, that authorization be given for the Treasurer to invest funds at the best rates available during the 2020 calendar year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**12. Interest Distribution**

Approve the distribution of interest as follows:

- Century National Bank Investment Account - \*\*
- Century National Bank - \*\*
- Century National Bank – Fund 024-9700 District Health Account
- Century National Bank – Fund 024-9701 District Dental Account
- StarOhio Investment Account- General Fund
- StarOhio Plus Investment Account – General Fund

\*\* Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Auxiliary Funds, Health Fund and Dental Fund.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**13. Advance in Taxes**

BE IT RESOLVED, that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**14. Authorization to Pay Bills**

BE IT RESOLVED, that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:  
\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**15. Calamity Days**

BE IT RESOLVED, that authorization be granted to the Superintendent, or his designee, to declare calamity days, as and when needed.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**16. Emergency Declarations**

BE IT RESOLVED, that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**17. Legislative Liaison**

BE IT RESOLVED, that \_\_\_\_\_, be appointed to serve as Legislative Liaison during calendar year 2020.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**18. Student Achievement Liaison**

BE IT RESOLVED, that \_\_\_\_\_, be appointed to serve as Student Achievement Liaison during calendar year 2020.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**19. Bond Coverage**

BE IT RESOLVED, to approve Bond Coverage (\$20,000 each) for the President of the Board and Superintendent, and \$50,000 for the Treasurer.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**20. Audit Committee**

BE IT RESOLVED, to appoint one (1) Administrator: \_\_\_\_\_, and two (2) Board Members: \_\_\_\_\_ and \_\_\_\_\_, to serve on the Audit Committee.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**21. Insurance Representative**

BE IT RESOLVED, to appoint one (1) Board Member: \_\_\_\_\_, to serve on the Insurance Committee

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**22. Buildings and Grounds Committee**

BE IT RESOLVED, to appoint two (2) Board Members: \_\_\_\_\_ and \_\_\_\_\_, to serve on the Buildings and Grounds Committee.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**23. Business Advisory Council**

BE IT RESOLVED, to appoint one (1) Board Members: \_\_\_\_\_ and \_\_\_\_\_, to serve on the Buildings and Grounds Committee.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**24. Adjournment**

BE IT RESOLVED, that the Organizational Meeting of the Board of Education be adjourned.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the resolution, and roll call resulted:

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope